EASTERN COALFIELDS LIMITEDs

Notification for engagement of full time Advisor (Geology) in ECL on contract basis

Eastern Coalfields Limited (A Subsidiary of Coal India Limited) invites application for engagement of one (01) full time Advisor (Geology) on contractual basis from retired E8 grade executive or equivalent, from CIL and its subsidiaries, PSUs / Autonomous Organizations of Central / State Government.

The Eligibility Criteria, Terms of Engagement, Pay and Allowances, Other Benefits and Terms & Conditions for the proposed engagement are mentioned below:

<table>
<tr><td>1</td><td>No. of posts</td><td>01 (One)</td></tr>
<tr><td>2</td><td>Age limit for Eligibility</td><td>Above 60 and not more than 65 years during the contract period.</td></tr>
<tr><td>3</td><td>Tenure of Engagement</td><td>The contract period should be initially for a period of one (01) year which may be extended depending upon requirement and satisfactory performance.</td></tr>
<tr><td>4</td><td>Qualification</td><td>PG in Geology</td></tr>
<tr><td>5</td><td>Work Experience</td><td>1. Minimum 15 years of experience related to Geology.
2. Preference will be given to the candidate having sound technical knowledge and adequate experience in the Raniganj Coalfields.</td></tr>
<tr><td>6</td><td>Nature of work</td><td>a) Provide expert guidance - Geological domain.
b) To oversee the different activities and providing advice for smooth functioning and effective implementation of activities related to Geology, Underground Coal Gasification, Geo-Technical related work, New Initiative, Mine Closure and Repurposing.
c) To monitor the Geotechnical Lab & NABL Accreditation.
d) Assist in formulating strategies for transparent and cost-effective process.
e) Recommend best practices.
f) Advise on policy frameworks.
g) Capacity Building of the Department for being self-reliant in their respective domain.
h) Any other jobs assigned to him/her as per requirement.</td></tr>
<tr><td>7</td><td>Remuneration and other benefits</td><td>(i) Consolidated Monthly Compensation/ honorarium will be paid as per the Equivalent Grade of CIL
<table>
<tr><td>Grade of Retired Executive</td><td>Monthly Compensation / Honorarium</td></tr>
<tr><td>For superannuated E8 Grade Executive</td><td>Rs.1,20,000/-</td></tr>
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(ii) Conveyance charges: Company shall provide Conveyance for full time Advisors as per availability. However, where conveyance is not provided, they shall be eligible for 5% of consolidated pay per month as conveyance charges.</td></tr>
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		(iii) Accommodation facility: Suitable company's accommodation shall be provided on availability. However, if company's accommodation is not available, HRA shall be applicable as per the CIL HRA Rules for X, Y and Z class of cities based on circular of DOE vide OM dated 07.07.2017. (iv) Re-imbursement for mobile phone – reimbursement for the use of mobile telephones based on the actual bills or ₹1000/- p.m. whichever is less. (v) Medical – All executives of CIL covered under the post retiral benefits scheme will continue to govern by the said scheme. Those appointed who are not under the roll of CIL will be given the same coverage of benefit, if they are not covered under any post retiral benefit scheme. (vi) Leave – The advisor shall be entitled for paid leave of 15 (fifteen) days in every six months spell in addition to the paid holidays in the establishment. The paid leave should be regulated as per the provisions of earned leave applicable to the executive cadre employees under CIL Executive Leave Rules. However, the paid leave admissible as above is not encashable. The accumulated leaves shall stand lapsed on the expiry of each period of engagement of advisor. (vii) TA / DA a. On official tour – As per entitlement on their retirement restricted to air travel by Economy class only b. On joining: On engagement to the post of Advisor, if Advisor is required to travel from out-station, for joining duty, then he / she will be eligible for the cost of one ticket (for self) as per the entitlement mentioned above. On expiry of contract also he / she will be eligible for one ticket (for self). c. Accommodation in Hotel – The advisor will be entitled to Hotel accommodation as per his entitlement at the time of his Retirement / Superannuation limited to Single Room. In case Boarding and Lodging in not provided by the Company, he / she will be eligible for DA as admissible at the time of his Retirement / Superannuation.
8	Terms & Conditions	1. The selected advisor would be stationed at ECL HQ. 2. The engagement of Advisor shall be subject to Medical fitness to be certified by Company Medical Officer. 3. Notice Period for termination of contract – one month's notice or consolidated compensation amount from either side. 4. Signing of the documents – The Advisor shall give his proposals, suggestions, comments, advises, remarks, etc in writing under their signature and shall take accountability for the same. However, he will not supervise or control the day to day work of officials / employees of the company nor will he certify or pass bills pertaining to the department.

5. Secrecy – The Advisor will maintain all information / documents / materials gathered during the course of engagement in strict confidence. They will not make copy or make notes of such information / documents except in conjunction with the work of the company. They will not divulge to anyone outside the Company or use any of the information/ documents/ materials gathered during the course of engagement for their own or anyone else's benefit, either during or after the terms of engagement with the Company. The aforesaid obligation shall also apply to proprietary/ confidential information/ documents of third parties received by them or the company in the normal course of the engagement with the Company.
   The Advisors shall, while demitting the office, handover all information/ documents/ materials (in soft / hard format) under their possession, during the engagement period, to the HOD (Geology), ECL HQ.
6. Tax – In case payment of GST is required, then the same shall be reimbursed on production of proof of such payment.
7. Reporting Relationships – During the course of engagement, Advisors will employ themselves efficiently, diligently and to the best of their ability shall devote their whole time and attention to the interest of the Company and generally carry out work as assigned to them and shall comply with all lawful orders and directions given by the CMDs/ Directors/ HoDs. They shall honestly, diligently and faithfully serve the Company and use utmost endeavor to promote the interest of the Company.
8. Expiry of Terms of Engagement - Unless the ad-hoc period of engagement is extended further or terminated earlier by giving one month notice or payment in lieu thereof, the engagement will come to an automatic end on the expiry of the period of engagement stipulated in the offer letter and no notice will be necessary.
9. Joining on Appointment – The Advisor is required to join within 15 days of the offer of engagement or in exceptional circumstances, as approved by the concerned Functional Director. In the event of failure to join within the stipulated period, the offer of engagement shall stand withdrawn automatically.
10. Prohibition on other full-time engagement – Advisor shall not accept any full-time appointment or post, whether advisory or administrative, in any firm or company during the period of their engagement with CIL and its subsidiaries
11. Vigilance / Departmental Clearances – The rules of promotion on the matter of Vigilance / Departmental / Safety Clearances shall hold good in the appointment of Advisors.
12. Other terms and conditions will be as per CIL's policy for availing the services of retired CMDs / Directors / Sr. Level Executives, etc. as full time / part time Advisors.

The Application Forms can be downloaded from ECL website www.easterncoalfields.in under the caption **"Recruitment Notices"**.

Cut-off date: 15 days from date of notification i.e. 05th December 2026.

Interested candidates fulfilling the above criteria may submit their resume along with following (self-attested) documents:

1. Proof of age (Matriculation Certificate)
2. Superannuation notice
3. Office order / Official Document / certification from the respective organization regarding Gratuity and Retiral Dues, etc.
4. Certificates of qualification.
5. Experience Certificate with Promotion details throughout his career.
6. Certificate of Scale of Pay

These documents along with application format should reach the office of HOD(EE), ECL, Sanctoria, P.S. Dishergarh, Pin-713333, Burdwan (W.B) within 15 days from the date of notification (including Sundays and holidays) by 05:00 P.M. by Registered post/Speed Post or through email on hodee.ecl@coalindia.in .

The applicant should super scribe "Application for the post of Advisor (Geology), ECL" on the envelope. In case of Application through Email "Application for the post of Advisor (Geology), ECL" should be mentioned in the subject.

Following important points may also be noted:

1. Applications received via email / post after **05th December 2026 after 05:00 PM** in the office of GM/HOD (HR/EE), ECL **will not be considered** and the company will not be responsible for any postal delay/loss in transit in submission on application within specified time.
2. ECL reserves the right to change the number of vacancies and cancel / restrict / modify / alter the engagement process, if required, without issuing any further notice or assigning any reason thereof.
3. Any modifications / amendments, if any, in this notification will be given in ECL website only.
4. All correspondence with the candidates shall be made as per his address / email, given in the application.
5. However, important information will also be available at ECL's/CIL's website.
6. ECL does not own responsibility of any false / misleading information available at any other website or online forum other than the above-mentioned Company's websites.
7. **VRS optees will not be considered.**
8. ECL reserves the right to shortlist candidates for interview/selection process to the notified post. No T.A. will be paid to any candidate for appearing interview/selection process.
9.

29/11/2026

(Agnimoy Dasgupta)
General Manager (HR)/EE

APPLICATION FORMAT

For the Post of Advisor (Geology) in Eastern Coalfields Limited

1.	Name (in block letter)		
2.	EIS No. (if retired from CIL)		
3.	Father's Name		
4.	Present address for communication:		
5.	Contact No. a) Telephone b) Mobile:		
6.	E-mail ID:		
7.	Permanent Address		
8.	Caste (Gen/SC/ST/OBC)		
9.	Date of Birth:		
10.	Educational Qualification		

11. Experience (in relevant field as per notification):

a) Whether worked for at least 15 years in Geology Department - (YES / NO)

If Yes, details thereof:

Sl. No.	Name of the Company with details	Details of Posting (Designation, Place of Posting)	Period Of Work		Nature of Work
			From	To	

12. Detail of employment till superannuation:

Name of Organization / Deptt.	Last Post Held	Grade	Basic Pay with Grade Pay (**where applicable**)	Discipline	Period of last post held	Remark

13. Special Achievement (If any):
14. Details of any Vigilance/Departmental/Safety/Court/Police Case (if pending):
15. Superannuation Notice No. & Date:
16. Any Other Information relevant to the post:

Declaration

I, _____(Name), hereby certify that the details furnished by me in point no. 1 to point no.16 are true to the best of my knowledge and belief.

Signature of the candidate with date

List of Enclosures: