केवल बिलासपुर न्यायालय के क्षेत्राधिकार में
Under Jurisdiction of Bilaspur Court Only

साऊथ ईस्टर्न कोलफील्ड्स लिमिटेड
SOUTH EASTERN COALFIELDS LIMITED
(A Subsidiary of Coal India Ltd)
(A Government of India Undertaking)
"A MINI RATNA COMPANY"
Regd. Office: Seepat Road, BILASPUR (CG): 495 006

अधिकारी स्थापना विभाग
EXECUTIVE ESTABLISHMENT DEPARTMENT
CIN No. U10102CT1985GO003161
Email id: gmhree.secl@coalindia.in
Ph.No. 07752 – 246336

Ref: SECL/BSP/EE/Notification/Advisor /2026/2978 Date: 10.11.2026

NOTIFICATION FOR ENGAGEMENT OF FULL-TIME ADVISOR AT DANKUNI COAL COMPLEX (DCC), SECL, ON A FIXED TENURE BASIS AS PER CIL'S POLICY FOR AVAILING THE SERVICES OF RETIRED CMDs/DIRECTORS/SENIOR LEVEL EXECUTIVES AS FULL-TIME ADVISORS.

South Eastern Coalfields Limited (A Subsidiary of Coal India Limited) invites applications for engagement of One Full Time Advisor (Finance) from **retired executives (retired Below Board Level Officers)** from CIL & its subsidiaries/PSUs/autonomous organizations of Central/State governments, officers of class-C and above of Central & State Govt. (Non-clerical) & members of National Level professional institution on fixed tenure basis for a period of Six (06) Months, as per the CIL's Policy for availing the services of retired CMDs/Directors/ Sr. Level Executives etc as full time/part time Advisors' as amended from time to time. **Retired employees who have opted for Voluntary Retirement (VRS) shall not be eligible for consideration for the above engagement.**

The eligibility criteria, terms of engagement, pay & allowances, other benefits are mentioned below.

Sl.NO.	Name of Post	FULL TIME ADVISOR at DCC
1.	No. of Post	1 (One)
2.	Nature of work	The role of the advisor will be for expediting mutation of DCC land acquired through 09 Nos. of notifications under West Bengal Land Requisition and Acquisition Act, 1948, and will broadly include as under : 1. The incumbent will supervise the job of mutation/updating of RoR/updating the nature of the acquired land of DCC in favor of the project. 2. He/She will be responsible for pursuing with state Govt of West Bengal regarding expedition mutation of land of DCC acquired in 09 Nos. of notifications 3. He/She shall liaison with Govt of West Bengal for arranging necessary documents for the said job. 4. He/She shall also responsible for any other jobs that are assigned to him/her as requirement of DCC and SECL.
3.	Qualification	Graduate in any discipline from recognized University/ Institute.
4.	Experience	The applicant must have 05 (Five) years' experience in Land acquisition/R&R gained while serving in *PSUs/autonomous organizations of Central/State governments* officers of class-C and above of Central *& State Govt. (Non-clerical) & members of National Level professional institution.* Preferably having knowledge in land mutation/revenue related works in Hooghly District, West Bengal. ***(Documentary proof of the claimed experience shall be enclosed)***
5.	Maximum age limit eligibility	Applicants should be more than 60 years but not more than 65 years during the contract period.

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<td>6.</td>
<td>Consolidated Honorarium and other benefit</td>
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(i) Consolidated Monthly Compensation/Honorarium:
<table>
<tr><th>Grade of Retd. Executive</th><th>Compensation/ Honorarium (Rs)</th></tr>
<tr><td>For Retd. E-9 Gr. Executive</td><td>1,50,000/ p.m.</td></tr>
<tr><td>For Retd. E-8 Gr. Executive</td><td>1,20,000/- p.m.</td></tr>
<tr><td>For Retd. E-7 Gr. Executive</td><td>1,00,000/- p.m.</td></tr>
<tr><td>For Retd. E-6 Gr. Executive</td><td>90,000/- p.m.</td></tr>
<tr><td>For Retd. E-5 Gr. Executive</td><td>80,000/- p.m.</td></tr>
<tr><td>For Retd. E-4 Gr. Executive</td><td>70,000/- p.m.</td></tr>
<tr><td>For Retd. E-3 Gr. Executive</td><td>60,000/- p.m.</td></tr>
<tr><td>For Retd. E-2 Gr. Executive</td><td>50,000/- p.m.</td></tr>
</table>
(ii) Accommodation facility: Suitable Company's accommodation shall be provided on availability. However, if Company's accommodation is not available, a consolidated amount will be paid @ as per the applicable CIL HRA rules for X,Y and Z class of cities based on circular of DoE vide OM dt. 07.07.2017 of consolidated monthly compensation/Honorarium. In the event of Company's accommodation, the house rent as applicable to Executives on roll will be recovered.
(iii) Conveyance charges: Company shall provide conveyance for full time Advisor's as per availability. However, where conveyance is not provided, they shall be eligible for 5% of consolidated pay per month as conveyance charges.
(iv) Reimbursement for the use of mobile telephones based on the actual bills or Rs. 1000/- p.m., whichever is less.
(v) Medical, leave and TA/DA shall be governed as per CIL's Policy for availing the services.....as full time/part time Advisors.
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<td>7.</td>
<td>Terms & Conditions</td>
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(i) The selected Advisor would be stationed at DCC or as per the requirement of the Company.
(ii) The engagement of Advisor shall be subject to Medical fitness to be certified by Company Medical Officer.
(iii) Notice period for termination of Contract – One month's notice or consolidated honorarium from either side.
(iv) The Advisor has to maintain the integrity and secrecy of the Companies business and shall not engage himself/herself with any other business during his/her tenure as Advisor. He shall perform the duties efficiently, diligently and shall devote his whole time to the company. He/she shall honestly and faithfully serve the Company during the period of engagement.
(v) Tax – In case of payment of GST is required, the same shall be reimbursed on production of proof of such payment.
(vi) Other terms & conditions as per CIL's Policy in vogue.
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The Application Form can be downloaded from SECL website www.secl-cil.in under the caption "Career".

Cut-off date: 25.11.2026 **by 5.00** PM

Interested candidates fulfilling the above criteria may submit their resume along with following (self-attested) documents: -

1. Proof of Age (Matriculation Certificate).
2. Retirement/Superannuation Notice.
3. Certificates of Qualification
4. Documentary proof of the claimed experience
5. Details of work Experience and promotion
6. Certificate of Scale of Pay. (in case of Non-CIL retired executive)

These documents along with duly filled and signed application format should reach to the "Office of The General Manager (HR/EE), Executive Establishment Department, South Eastern Coalfields Limited, Seepat Road, Bilaspur, Chhattisgarh, Pin: 495006, latest by **25.11.2025 by 5:00** PM by Registered Post/Speed Post.

Following important points may also be noted:

(i) Application received after **25.11.2026 by 5:00 PM** shall not be considered and the company will not be responsible for any postal delay/loss in transit in submission of application within specified time. Incomplete applications shall not be considered.

(ii) The applicant shall have to enclose the documents/ documentary proof as mentioned in this notification. Otherwise application would be treated as incomplete and shall not be considered.

(iii) Only complete applications received in hard copy within the stipulated time limit, as mentioned above, shall be considered for this purpose.

(iv) SECL reserves the right to change the number of vacancies and cancel/restrict/modify/alter the engagement process, if required, without issuing any further notice or assigning any reason thereof.

(v) Any modification/amendments, if any, in this notification will be given in SECL website only.

(vi) All correspondence with the candidates shall be made at his/her address/email ID as given in the application. However, important information will also be available on SECL website.

(vii) SECL reserves the right to shortlist candidates for interview/selection process. Selection will be done on the basis of performance in the interview.

(viii) No TA/DA will be paid to any candidate for appearing in interview/selection process.

(ix) The decision of SECL Management in the matter will be final and binding upon all.

10/11/26

General Manager (HR/EE)
SECL HQ., Bilaspur

Distribution :

1. TS to CMD, SECL, Bilaspur.
2. TS to D(T/O)/D(T/P&P)/D(HR)/ D(F),CVO SECL.
3. GM (HR)/ HOD Policy Cell, CIL
4. GM(HR/EE)/HOD(HR/EE), CIL/MCL/NCL/ECL/BCCL/CCL/WCL/CMPDIL ... For wide circulation in their Subsidiary Company & for uploading the notification on their official websites.
5. All HODs, SECL HQs.
6. All GMs, Areas, SECL.
7. HOD(Systems), SECL ... with a request to upload on SECL website.

Copy for kind information to :
Director (T/O)/ Director (HR)/ Director (Finance)/Director (T/P&P), SECL

APPLICATION FORMAT

For the Post of Advisor at Dankuni Coal Complex (DCC), South Eastern Coalfields Limited

SELF ATTESTED PHOTO

1. Ref. No. & Date of Notification:
2) Name (in Block Letter) :
3) Father/Spouse's Name :
4) Date of Birth :
5) Present Address for communication:
6) Contact No.
   a) Telephone :
   b) Mobile :
   c) E-Mail ID :
7) Permanent Address :
8) Caste (Gen/SC/ST/OBC):
9) Date of superannuation :
10) Educational Qualification :
11) Experience (in relevant field as per notification)
12) Details of employment till superannuation:

Name of the Org./ Dept.	Post held/EIS No.	Grade	Pay Scale	Basic Pay with grade pay (where applicable)	Discipline	Period	Remarks

13) Special Achievement (if any) :
14) Details of any Departmental/Vigilance Case or Court Case (if any):
15) Superannuation Notice No. & Date :
16) Any other information

(Name & Signature of the candidate)

Date:
Place:
List of enclosures: