ECL

ईस्टर्न कोलफील्ड्स लिमिटेड
Eastern Coalfields Limited
(कोल इंडिया की एक अनुषंगी)
(A Subsidiary of Coal India Limited)
(A Govt.of India Undertaking)
(भारत सरकार का एक उपक्रम)

संधर्भ सं:ECL/C-5(D)/CP/E-2514949/EM/EE/ **2899** **दिनांक:** 10.11.2026

कार्यालय आदेश

On being appointed by CIL, vide appt letter no. as indicated against her name the below mentioned Management Trainee (CP) has joined ECL on 26.10.2026.

Her posting details are as follows:

Sl. No	Name of the Executive	CIL Reg No	Date of Birth	Category	Appt Letter No & dated	Posted at
1.	Sonali Tudu	CIL2025019858	02.12.2002	ST	14872 & 12.10.2026	Quality Control Dept., ECL HQ

The above-mentioned MT is hereby advised to report to the General Manager, (**Quality Control**) for her further assignments.

As per terms and conditions of the appointment as **Management Trainee (CP)**, she is entitled to get initial basic pay of ₹ 50,000/- per month in the scale of pay ₹ 50,000 – 1,60,000/- etc. as admissible to the executives of CIL & its Subsidiaries as per Rules/Orders framed/issued from time to time.

On being appointed in the company, she will have to serve a minimum of 60 months during which a deduction of ₹ 5000/- per month as retention amount from the stipend/salary will be made. In the event of failure on his part to serve the Company for the minimum period of 60 months, the amount so deducted as retention amount would be forfeited and she will have to deposit the balance of the bond amount after adjusting the retention amount so deducted. However, on completion of minimum period of service of 60 (Sixty) months, the said amount shall be refunded to the concerned Executive without any interest.

The appointment is provisional and subject to verification of antecedent / certificates from the concerned authorities and in case at any subsequent stage of appointment, if it is found that the certificates are not genuine, her service can be terminated based on the verification report of the concerned authorities.

Other terms & conditions will be applicable as per the Appointment letter & "Terms & Conditions" issued to the above Management Trainees (CP).

This is issued with the approval of the Competent Authority.

10/11/2026
अग्निमय दासगुप्ता
महाप्रबंधक (अधि.स्था. / मानव संसाधन)

Distribution Overleaf

ECL

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Distribution:

CMD, ECL
Director (F)/ / Director (HR) / Director (T)P&P / Director(T) OP / C.V.O ECL
TS to CMD/ TS to D(F)/ TS to D(T)OP/ / TS to D(HR)/ TS to D(T)P&P, ECL HQ
GM / HOD – Fin (I/C) / Quality Control / Systems / HRD / Vig. / Admin / E&T, ECL HQ
Sr. Manager (HR/MP), Nodal officer (ERP/HCM), ECL HQ
Sr. Manager (HR/EE), Nodal officer "PRIDE/PAR", ECL HQ
Manager (HR/EE), Nodal Officer (SAP), ECL HQ
Executive Concerned- with a request to send a joining report to this office for records
Personal file

Attendance Particulars of the above-mentioned MT reported at EE Dept., ECL HQ:

i. Miss Sonali Tudu has marked her physical Attendance at EE Department, ECL HQ, from 26.10.2026 to till date. (Except Sundays and Holidays)

Casual Leave: from 29.10.2026 to 02.11.2026

However, no salary has been prepared at E.E Dept., ECL HQ.