ECL

ईस्टर्न कोलफील्ड्स लिमिटेड
Eastern Coalfields Limited
(कोल इंडिया की एक अनुषंगी)
(A Subsidiary of Coal India Limited)
(भारत सरकार का एक उपक्रम)
(A Govt. of India Undertaking)

संदर्भ सं. ECL/C-5(D)/Estb-B15/HR/2511299/EE/**2794**

दिनांक: 28th October, 2026

OFFICE ORDER/कार्यालय आदेश

On being appointed by CIL vide Appointment Letter no. 14875 dated 16-10-2026, issued by the General Manager (HR/Recruitment), CIL, **MS GADHAVI KRUPA PRAVINBHAI,** Management Trainee (HR), joined ECL on 26-10-2026 (FN). She is hereby posted at **JHANJRA AREA**, till further order.

She is advised to report to the Area General Manager, Jhanjra Area, ECL, for her further assignments.

Sl. No.	Name of the Executive	CIL Reg. No.	Date of Birth	Category	Appointment Letter No. & Date	Place of Posting
1	GADHAVI KRUPA PRAVINBHAI	CIL2025054592	29/May/1998	OBC(NCL)	14875 DT. 16-10-2026	JHANJRA AREA

As per terms and conditions of the appointment as **Management Trainee (HR)**, she is entitled to get initial basic pay of ₹.50,000/- per month in the scale of pay ₹.50,000 – 1,60,000/- etc. as admissible to the executives of CIL & its Subsidiaries as per Rules/Orders framed/issued from time to time.

On being appointed, the above Management Trainee (HR) will have to serve the company for a minimum period of 60 months during which deductions of ₹.5000/- per month as security deposit will be made from her salary as per terms and conditions of the Appointment and Bond so executed. The amount will be subject to deduction of Provident Fund etc. Failure on her part to serve the Company/in the event of her leaving the job or in case her service is terminated before the period of 60 (Sixty) months would result in forfeiture of the retention amount. However, on completion of minimum period of service of 60 (Sixty) months, the said amount shall be refunded to the concerned Executive.

The appointment is provisional and subject to verification of certificates from the concerned authorities and in case at any subsequent stage of appointment, if it is found that the certificates are not genuine, her service can be terminated based on the verification report of the concerned authorities.

Other terms & conditions will be applicable as per the Appointment letters & "Terms & Conditions" issued to the above Management Trainees (HR).

This is issued with the approval of the Competent Authority.

(सुनील कुमार खरे)
वरीय प्रबंधक (मा. सं.)/विभागाध्यक्ष (अधि. स्था.)

Distribution Overleaf:

Distribution/वितरण:

Chairman-cum-Managing Director, ECL
Dir(F)/Dir(HR)/Dir(T)P&P/Dir(T)OP/C.V.O., ECL
GM (HR/Recruitment), CIL
GM(Co-ord)/TS to CMD/GM(Vig)/GM(Fin)I/C/GM(Sys)/GM(HRD)/GM(PRB), ECL
GM(IR/MP/WBE)/GM(Admin)/HOD(Empl/Rectt.)/HOD(Fin-Estb)/HOD(E&T), ECL
GM/Area HR Manager/AFM, Jhanjra Area, ECL
TS to D(HR)/TS to D(T)Op/TS to D(T)P&P/TS to D(F)/TS to CVO, ECL
Sr. Manager (HR/MP)/Nodal Officer (SAP/HCM), Manpower Cell, ECL HQ
Sr. Manager (HR/EE)/Nodal Officer (PMS), ECL HQ
Sr. Manager (System)/Local Admin(e-Office), System Dept., ECL HQ
Manager (HR/EE)/Nodal Officer (SAP), ECL HQ
Concerned Executive - **with a request to send her joining report at her concerned place of posting**
Personal File

Attendance Particulars of the MT at EE Dept., ECL HQ:
The concerned MT has marked her attendance at EE Dept, ECL HQ, on 26-10-2026. Casual Leave from 27-10-2026 to 02-11-2026. However, no salary has been prepared from EE Dept, ECL HQ.